

## Notice of Meeting

# Children & Education Select Committee

**Date & time**

Wednesday, 14 May  
2014 at 10.00 am

**Place**

Ashcombe Suite,  
County Hall, Kingston  
upon Thames, Surrey  
KT1 2DN

**Contact**

Andrew Spragg  
Room 122, County Hall  
Tel 020 8213 2673

**Chief Executive**

David McNulty

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**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Andrew Spragg on 020 8213 2673.**

**Elected Members**

Dr Zully Grant-Duff (Chairman), Mr Denis Fuller (Vice-Chairman), Mrs Liz Bowes, Mr Ben Carasco, Mr Robert Evans, Mr David Goodwin, Mr Ken Gulati, Mrs Margaret Hicks, Mr Colin Kemp, Mrs Mary Lewis, Mrs Marsha Moseley and Mr Chris Townsend

**Independent Representatives:**

Cecile White (Parent Governor Representative), Duncan Hewson (Parent Governor Representative), Derek Holbird (Diocesan Representative for the Anglican Church) and Mary Reynolds (Diocesan Representative for the Catholic Church)

**TERMS OF REFERENCE**

The Committee is responsible for the following areas:

Children's Services (including Looked after children, Fostering, Adoption, Child Protection, Children with disabilities, and Transition)

Schools and Learning

Services for Young People (including Surrey Youth Support Service)

## AGENDA

### 1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

### 2 MINUTES OF THE PREVIOUS MEETING: 27 MARCH 2014

(Pages 1  
- 10)

To agree the minutes as a true record of the meeting.

### 3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

#### Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

### 4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

#### Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (8 May 2014).
2. The deadline for public questions is seven days before the meeting (7 May 2014).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

### 5 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE

(Pages  
11 - 12)

The Committee made a series of recommendations to Cabinet concerning Home to School Transport at its meeting on 27 March 2014. The Cabinet provided a response at its meeting on 22 April 2014. A copy of this response is attached.

### 6 BRIEF OVERVIEW OF THE EARLY YEARS AND CHILDCARE SERVICE

(Pages  
13 - 28)

**Purpose of the report:** Scrutiny of Services

This report is to provide the Select Committee with a report on aspects of the work of the Early Years and Childcare Service.

- 7 DIRECTORATE PRIORITIES 2014-15** (Pages 29 - 32)  
**Purpose of Report:** Scrutiny of Services/ Policy Development  
To provide an outline of the Directorate Priorities for 2014-15.
- 8 RECOMMENDATION TRACKER** (Pages 33 - 44)  
The Committee is asked to monitor progress on the implementation of recommendations from previous meetings.
- 9 DATE OF NEXT MEETING**  
The next meeting of the Committee will be held at 10am on 10 July 2014.

**David McNulty**  
**Chief Executive**  
Published: Tuesday, 6 May 2014

#### **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

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**MINUTES** of the meeting of the **CHILDREN & EDUCATION SELECT COMMITTEE** held at 10.00 am on 27 March 2014 at Ashcombe Suite, County Hall, Kingston upon Thames, Surrey KT1 2DN.

These minutes are subject to confirmation by the Committee at its meeting on Wednesday, 14 May 2014.

**Elected Members:**

A Mrs Liz Bowes  
A Mr Ben Carasco  
A Mr Robert Evans  
\* Mr Denis Fuller (Vice-Chairman)  
\* Dr Zully Grant-Duff (Chairman)  
\* Mr Ken Gulati  
\* Miss Marisa Heath  
A Mr Colin Kemp  
A Mrs Stella Lallement  
\* Mrs Mary Lewis  
\* Mrs Marsha Moseley  
\* Mr Chris Townsend

**Ex officio Members:**

Mr David Munro, Chairman of the County Council  
Mrs Sally Ann B Marks, Vice Chairman of the County Council

**Co-opted Members:**

A Cecile White  
A Duncan Hewson  
A Derek Holbird  
A Mary Reynold

**Substitute Members:**

Nick Skellet  
Richard Walsh  
Richard Wilson  
Simon Parr

**In attendance**

Mrs Mary Angell, Cabinet Member for Children and Families  
Mrs Clare Curran, Cabinet Associate for Children, Schools and Families  
Mrs Linda Kemeny, Cabinet Member for Children and Learning

**12/14 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 1]**

Apologies were received from Liz Bowes, Ben Carasco, Robert Evans, Derek Holdbird, Colin Kemp, Stella Lallement and Mary Reynolds.

Nick Skellet acted as a substitute for Ben Carasco, Richard Walsh acted as a substitute for Colin Kemp, Richard Wilson acted as a substitute for Liz Bowes, and Simon Parr acted as a substitute for Mary Reynolds.

**13/14 MINUTES OF THE PREVIOUS MEETING: 27 JANUARY 2014 [Item 2]**

It was noted by the Committee that Marisa Heath had been present at the last meeting. Pending this correction, these were agreed as an accurate record of the meeting.

**14/14 DECLARATIONS OF INTEREST [Item 3]**

There were no declarations of interest. However, Nick Skellet requested that it be noted that he is a governor for Oxted school. Richard Wilson asked that it be noted that he is a governor for three schools: West Byfleet Junior school, West Byfleet Infant school, and Heathside School, Weybridge.

**15/14 QUESTIONS AND PETITIONS [Item 4]**

There were no questions or petitions.

**16/14 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE [Item 5]**

The Committee did not refer any items to Cabinet at its last meeting, so there were no responses to report.

**17/14 CHAIRMAN'S INTRODUCTION [Item 6]**

The Chairman provided a brief outline of the structure of the meeting.

**18/14 HOME TO SCHOOL TRANSPORT CONSULTATION [Item 9]**

**Declarations of interest:** None.

**Witnesses:**

Claire Potier, Principal Manager for Admissions and Transport

Linda Kemeny, Cabinet Member for Schools and Learning

**Key points raised during the discussion:**

1. The Committee discussed the outcomes of the consultation. It was explained that any policy had to be considered fair and equitable, and that this reduced the number of options available when trying to address local discrepancies. It was clarified by officers that the policy under discussion did not relate to children holding a statement of Special Education Need (SEN). However, it was commented that the

SEN policy mirrored the policy for those in mainstream education, with the exception of those requiring a more specialised provision.

2. The Committee asked for clarification about the two-tier appeal system for decisions related to transport eligibility. Officers informed the Committee that the decision to ensure that families were entitled to both a case review by officers and a Member review was a decision taken by the Executive when the policy was agreed in June 2006. The Committee queried whether the proposed changes in policy would mean fewer appeals. It was commented that often the reason for appeal were case-specific, and a change in policy was unlikely to lead to any significant reduction in the number.
3. The Committee was informed that the additional cost to the Council as a result of extending the Home to School Transport policy to siblings was difficult to determine. It was explained that the cost of transport varied according to need and circumstance, it was also commented that a change could impact on a family's decisions around school placements.
4. The Committee had a discussion over the benefits and risks attached to offering free transport for children to attend the nearest Surrey school, if the nearest school was out of county and they were considered eligible for free transport in that instance. It was commented that, although this only impacted a small number of young people, the change was welcomed as it encouraged Surrey residents to educate their children in Surrey. Officers expressed the view that the proposed decision could influence school admissions decisions for some families.
5. It was clarified that eligibility was automatically assessed through the schools admissions process. It was commented that this could not be the case when eligibility was linked to income. However, a trial scheme was being undertaken where information regarding students eligible for free school meals in junior and primary schools was used to identify those potentially eligible for transport when beginning secondary education.
6. The Committee was informed that new schools would influence how many students were eligible for home to school transport over time. It was recognised that academies and free schools might also impact on the number eligible. Officers commented that admissions arrangements in such instances were often developed with a particular focus on encouraging admissions from the local area.
7. The Cabinet Member for Schools and Learning commented that she welcomed the debate in relation to the Home to School Transport consultation. It was recognised that there was a need to consider all the implications in any change of policy, including cost and the need to ensure that any change was fair and equitable. The Cabinet Member also noted that the consultation had drawn a limited number of respondents, which was suggestive that many residents were happy with the present policy.

**Recommendations:**

That Surrey's Home to School Transport Policy be extended to:

1. Provide for a child to receive concessionary home to school transport, or free home to school transport if from a low income family, to attend the same school as a sibling where the sibling has already been assessed as entitled to free home to school transport and where the child is eligible for a place at the same school.
2. Provide free home to school transport for a child to attend their nearest geographical Surrey school if their nearest school is out of county and the distance or safety of route to that school would mean that transport would still need to be provided.

**Actions/further information to be provided:**

None.

**Committee Next Steps:**

None.

**19/14 PERSONAL EDUCATION PLANS [Item 10]**

**Declarations of interest:** None.

**Witnesses:**

Patrick Ward, Deputy Headteacher for Surrey Virtual School  
 Peter John-Wilkinson, Assistant Director for Schools and Learning  
 Caroline Budden, Deputy Director for Children's, Schools and Families

Mary Angell, Cabinet Member for Children and Families

**Key points raised during the discussion:**

1. The Committee was informed that a change in process had seen a drop in the number of Personal Education Plans (PEPs) completed within statutory timescales. Officers commented that the new process had been introduced to ensure that PEPs were being audited for quality, and that there had been signs of improvement in the timescales following a period of adjustment. The Committee was told that it would never be the case that 100% of PEPs were completed within the statutory timescale due to the complexity of the individual cases, although it was required that all PEPs had an identified timeframe for completion.
2. The Committee queried how the Virtual School ensured contact with every school with a child who was Looked After. It was explained that all schools with a Looked After Child had a designated teacher with a specific role in relation to children who were Looked After, and that it was the Virtual Head's responsibility to deliver training to the designated teachers, both within the local authority area and where children were placed out of county. The Committee was advised that



the PEP was completed in conjunction with both the child's social worker and teacher. It was highlighted that the PEP also had a specific section where the young person's wishes could be recorded.

3. The Committee was informed that the PEP was reviewed twice a year as a matter of routine. Officers commented that a review would also be initiated if there was a change of circumstance in the provision for the child's education. Members questioned whether there had been an improvement in the level of achievement. It was commented that the indicators demonstrated improvement, and that the Ofsted measures of success had recently been reviewed to place a greater emphasis on progress rather than achievement.
4. Officers commented that the PEP was also monitored through the holistic Looked after Child review process, which took a child's education provision and attainment into consideration as part of the review.
5. The Committee was informed that the performance of the Virtual School could not be effectively measured through improvements in annual student attainment, as the cohort changed often and was comparatively small in number when considered alongside overall school performance data. Officers stated that the Virtual School was measured in terms of ensuring consistent value and positive outcomes for the young people it supported. The Cabinet Member for Schools and Learning commented that she would wish to see more training for governors in schools on how to support children who are Looked After. It was explained that training was offered to all Surrey governors, and that the sessions had been well attended.
6. The Committee discussed the role of the Virtual School in supporting students placed outside Surrey. Officers commented that PEPs in such instances were subject to the same quality assurance criteria, and that the statutory requirement for regular Looked after Child reviews also supported this principle. It was confirmed that training was offered to those supporting a young person placed out of county, where it was practicable to do so.
7. The Cabinet Member for Children and Families commented that it was often difficult to secure positive educational outcomes for children who were Looked After. However, it was highlighted that there had been a number of positive pieces of work with both the apprentice schemes in Surrey and the Care Council.

**Resolved:**

- That the committee endorses the proposed actions listed on page 124 and supports the work of Children's Services and the Surrey Virtual School towards further improving educational outcomes for Looked After Children.

**Recommendations:**

- That the Headteacher of the Virtual School provides the Committee with an update on the Virtual School's progress towards the end of 2014.

Action by: Headteacher, Virtual School for Children in Care

**Actions/further information to be provided:**

None.

**Committee Next Steps:**

None.

**20/14 EDUCATION & ACHIEVEMENT PLAN [Item 7]**

**Declarations of interest:** None.

**Witnesses:**

Peter John-Wilkinson, Assistant Director for Schools and Learning  
Rhona Barnfield, Secondary Phase Council  
Elizabeth Corlett, Primary Phase Council

Linda Kemeny, Cabinet Member for Schools & Learning

**Key points raised during the discussion:**

1. The Committee discussed the continuing pressure to provide school places due to the population growth in Surrey. It was noted that economic growth would also bring a greater demand for school places. Officers commented that most schools were ready to expand where necessary. It was highlighted that there were examples of large primary schools in Surrey that had become popular in recent years, despite a traditional view that smaller primary schools were preferred.
2. The Committee was informed that Free Schools were welcomed by the Local Authority when they addressed an identified need. It was highlighted that the Local Authority was not presently permitted to build new Community Schools, and would continue to engage with academies and Free Schools to ensure the demand for school places was being met.
3. It was commented by officers that while the Council's relationship with academies was generally good, it was recognised that there would always be some challenges in how such a relationship was managed. The Cabinet Member for Schools and Learning informed the Committee that she believed that the Council's relationship with Surrey schools was key to the success of the Education & Achievement Plan. The Committee highlighted the benefits of engaging with schools through Local Committees.

4. The Committee discussed the changes to Special Education Needs (SEN) legislation, as outlined in the Children & Families Bill. Officers commented that it presented some challenges, but also an opportunity to develop better ways of working with the families supported in the process. It was commented by officers that the present SEN statementing process could at times be combative, and discourage positive discussion about meeting specific areas of need.

**Resolved:**

- That the Committee endorses the Key Priorities set out in paragraph 23 of the report.

**Actions/further information to be provided:**

None.

**Committee Next Steps:**

None.

**21/14 EDUCATION PERFORMANCE & SCHOOL IMPROVEMENT STRATEGY [Item 8]**

**Declarations of interest:** None.

**Witnesses:** Peter John-Wilkinson, Assistant Director for Schools and Learning  
Rhona Barnfield, Secondary Phase Council  
Elizabeth Corlett, Primary Phase Council  
Maria Dawes, Babcock 4s

Linda Kemeny, Cabinet Member for Schools & Learning

**Key points raised during the discussion:**

1. The Committee was provided with a presentation that outlined the key points from the Education Performance & School Improvement Strategy. It was noted that there were presently only two Surrey schools where the leadership ability was assessed to be below the Ofsted standard of 'good'.
2. The Committee discussed the performance of Primary schools in Surrey compared to Infant and Junior schools. Witnesses commented that there had been investigations around the performance discrepancy within Infant and Junior schools and a number of influencing factors had been identified, including the role of feeder school arrangements.
3. The Committee was informed that the number of pupils eligible for both free school meals and a statement of Special Educational Need (SEN) was higher in Surrey than the national average. It was also

noted that there were a higher number of white British pupils eligible for free school meals in Surrey. Witnesses commented that the majority of free school meal students were not located in areas of high deprivation.

4. The Committee was told that analysis suggested that the educational performance of disadvantaged pupils was often connected with a complexity of need. Witnesses highlighted the need to train teachers to overcome barriers connected with the complexity of need, and share good practice to ensure better educational outcomes.
5. Members questioned why there was an apparent drop in performance between Key Stage 2 and Key Stage 4. It was explained that the drop was in line with trends for all pupils. Witnesses further commented that the means of measuring attainment in both Key Stages was different, and that a like for like comparison did not always provide the best indicator. The Committee was informed that the attainment gap reduced between disadvantaged pupils and the general school population at Key Stage 4.
6. The Committee discussed whether changes in leadership created instability, and what efforts were made to ensure new head teachers were able to develop the capability required for the role. It was commented that it was challenging to recruit head teachers, as the salary was fixed by the size of the school. This was considered a particular issue in rural areas. The Committee was advised that Babcock 4s worked to develop leadership where possible, and that there were examples where interim arrangements had offered opportunities to develop staff and build on their capabilities. It was commented by officers that the cultural shift to taking a stronger line in addressing leadership issues was welcome, as it meant that significant problems could be tackled before they impacted on school performance.
7. The Committee asked what efforts were made to track the use and impact of Pupil Premium funding. It was commented that this was monitored by Babcock 4s, and that sharing examples of good practice through headteacher networks had proved particularly effective in developing co-ordination around the use of Pupil Premium funding. The Committee commented that they would wish to explore the Local Authority's role in tracking Pupil Premium in the future.
8. The Cabinet Member for Schools & Learning praised Surrey schools for their performance in 2013. She highlighted that this was particularly notable given the number of schools in Surrey, and stated that she believed this was partly the result of secondary school headteachers working together to deliver positive results.

**Resolved:**

- That the Committee endorses the priorities on page 17 and 18 of the report, on the condition that the second point is updated to reflect there needs to be a clear focus on the improvement of teaching and learning.

**Recommendation:**

- In developing its 2014/15 Work Programme, the Children & Education Select Committee to consider further scrutiny of Pupil Premium use, including the County Council's role in monitoring its effectiveness.

Action by: Chairman/Democratic Services

**Actions/further information to be provided:**

None.

**Committee Next Steps:**

As per the recommendation, an item about the use of Pupil Premium to be brought to a future Committee meeting.

**22/14 RECOMMENDATION TRACKER AND FORWARD WORK PROGRAMME [Item 11]**

**Declarations of interest:** None.

**Witnesses:** None.

**Key points raised during the discussion:**

1. The Committee noted its Forward Work Programme and Recommendations Tracker. There were no further comments.

**Recommendations:**

None.

**Actions/further information to be provided:**

None.

**Committee Next Steps:**

None.

**23/14 DATE OF NEXT MEETING [Item 12]**

The Committee was informed that the next meeting would be held on 14 May 2014 at 10am.

Meeting ended at: 12.55 pm

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**Chairman**

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**CABINET RESPONSE TO CHILDREN AND EDUCATION SELECT COMMITTEE****HOME TO SCHOOL TRANSPORT POLICY  
(considered by C&ESC on 27 March 2014)****SELECT COMMITTEE RECOMMENDATIONS:**

That Surrey's Home to School Transport Policy be extended to:

- (1) Provide for a child to receive concessionary home to school transport, or free home to school transport if from a low income family, to attend the same school as a sibling where the sibling has already been assessed as entitled to free home to school transport and where the child is eligible for a place at the same school.
- (2) Provide free home to school transport for a child to attend their nearest geographical Surrey school if their nearest school is out of county and the distance or safety of route to that school would mean that transport would still need to be provided.

**RESPONSE:**

Officers have considered the recommendations made by Children and Education Select Committee.

However, on consideration of the issues, the implications of the first recommendation are considered to be too complex and resource heavy to implement and this has therefore not been recommended to Cabinet. The reasons for coming to this conclusion are set out in paragraphs 99 to 114 of the covering report to Cabinet and can be summarised as follows:

- It would potentially lead to some children receiving home to school transport even though they might live less than the statutory walking distance to the school
- It could not apply to children whose older sibling was assessed as being entitled to transport on faith grounds to a denominational school, because this element of discretionary entitlement was withdrawn for new applicants from 2012
- It would add a further layer of complexity which would not be helpful and would be confusing and resource heavy to apply
- Surrey would be committed to paying transport for siblings to attend the same school, even once the older child had left
- If a concessionary charge was to be levied for some applicants, this would require additional resource for assessing eligibility and for recording, invoicing and collecting the revenue
- The costs for a seat on a school coach, a seat in a taxi, a bus pass and a train pass differ but it would be inequitable to charge different concessionary rates based on the mode of travel. This would leave Surrey having to subsidise the cost for siblings who travel by bus, school coach and taxi
- There may be contractual issues on levying a charge against bus and rail passes where Surrey has negotiated rates with passenger transport companies for statutory pupils only
- Differences in the charging and refund mechanisms for bus and rail passes and concessionary seats on school coaches and taxis have the potential for creating a two tier system
- The local authority has no statutory duty to provide transport for siblings

- It might pave the way for other elements of discretionary expenditure to be requested
- There is already provision within the policy for exceptional circumstances to be considered

In contrast, the second recommendation appears to represent a reasonable change to policy as it would support those parents who would prefer to attend their nearest Surrey school ahead of a nearer out of County school where transport would otherwise need to be provided, as well as helping Surrey schools to attract applications from Surrey parents. This recommendation has therefore been put forward for consideration by Cabinet.

**Linda Kemeny**  
**Cabinet Member for Schools and Learning**  
**22 April 2014**





Children & Education Select Committee  
14 May 2014

**Overview of Early Years and Childcare Service**

**Purpose of the report:** Scrutiny of Services

This report is to provide the Select Committee with an overview of the work of the Early Years and Childcare Service

**Introduction:**

1. This report gives information on the following aspects of the work of the Early Years and Childcare Service (EYCS):
  - The number of children that the service caters for, and through which specific services
  - The Ofsted Framework for early years and childcare
  - The support that the EYCS provides to ensure “school readiness”
  - Children’s Centres
  - An appendix of data that provides a measure of performance for the early education and childcare sector.

**Early Years and Childcare specific services:**

2. EYCS has contact with children and families as a result of fulfilling the statutory duty for Surrey County Council to:
  - secure sufficient early education places
  - secure sufficient childcare places for working parents
  - provide information to parents and carers on all aspects of parenting and services for parents including information on early education and childcare.
  - improve outcomes for all children up to age five and to reduce inequalities

- reduce inequalities by integrating early childhood services

### 3. **Securing sufficient early education places:**

All children aged three and four are eligible for early education for up to 15 hours per week over 38 weeks. In addition, two year olds, whose parental income is equivalent to the eligibility for free school meals are also eligible for 15 hours a week over 38 weeks.

In the spring term of 2014, 28,763 three and four year olds accessed an early education place in Surrey. Take-up of places in Surrey is above the national average where the data indicates for both three and four year olds over 100% of the population for this age group are taking up a place. This is primarily due to a proportion of children from other local authority areas taking up a place in a Surrey setting. For England, the equivalent levels of take up are 94% for three year olds and 98% for four year olds.

In 2011, EYCS undertook some research into children in Reception classes in Surrey's maintained schools that had not taken up an early education place in a Surrey setting. The research indicated that 86% of the respondents had taken up a place in a setting outside Surrey. Consequently, it is the service view that only a very small minority of children do not access early education.

EYCS has a small team of staff to administer payment to the settings for all these children. EYCS also has a small team of staff to advise settings on how they can organise their business to ensure that they have long-term financial sustainability.

### 4. **Securing sufficient childcare places for working parents:**

EYCS fulfils the statutory duty on local authorities to secure sufficient childcare for working parents, which would include:

- a) Full day care for children age nil to five.
- b) Out-of-school childcare – before and after school and during school holidays for children up to age 15 or 16 if they have special educational needs (SEN).

Consequently, EYCS has indirect contact with children through the work that is undertaken in ensuring that there are sufficient places and that the provision is offering the highest quality service to children.

There are a variety of childcare settings within Surrey that offer childcare places for children, and to provide information on the potential number of children that could be supported the following table details the number of settings and the places available:

Top figure: Number of settings (including unregistered settings)  
 Bottom figure: Number of places

	<b>October 2013 totals</b>
Day Nursery	178
	10,435
Extended Day Pre-school Playgroup	122
	3,958
Pre-school Playgroup	217
	5,973
Nursery Unit of Independent Schools (NUIS)	69
	3,162
Maintained Nursery Schools and Classes	71
	3,721
<b>Total pre-school settings:</b>	<b>657</b>
	<b>27,249</b>
Before School Care	54
	1,193
After School Care	112
	3,623
Before and After School Care	104
	3,717
Holiday Playschemes	159
	8,226
<b>Total Out of School settings:</b>	<b>429</b>
	<b>16,759</b>
<b>Total Group settings:</b>	<b>1,086</b>
	<b>44,008</b>
Childminders	1,885
	9,073
Home child carers	817
	-
<b>Grand Total:</b>	<b>2,971</b>
	<b>53,081</b>

Source: EMS One Provisional figures as at 04 October 2013

EYCS has the following teams that support these settings:

- a) Early Years Sector Improvement Advisors – who support settings on the EYFS and for children with SEN.
- b) Quality Improvement Advisors – who support settings in raising the quality of the service they offer through a Quality Improvement Scheme.
- c) Early Language Advisors – who support settings in conjunction with other agencies, to improve children’s language and communication.
- d) Home-based Childcare Advisors – who support childminders and other home-based childcarers on the EYFS and on

raising the quality of their service.

- e) Playwork Advisors – who support out-of-school childcare settings.
- f) Workforce Development Team – who support settings on the recruitment and retention of staff, as well as on how practitioners can further their career through training and qualifications.

Surrey has a very vibrant early education and childcare market with new settings opening, or existing settings expanding on a regular basis, not always with the involvement from EYCS. All provision in Surrey is run by a private, voluntary or independent (PVI) organisation, except where the setting is managed by one of Surrey's maintained schools or within a children's centre managed by a school.

Every three years, EYCS undertakes a Childcare Sufficiency Assessment (CSA) with an annual review. The CSA identifies areas where there is a gap in provision and EYCS endeavours to bridge that gap. In general terms, there are sufficient places for children under five and the most significant gap is for out-of-school childcare. EYCS works with schools, Borough and District Councils and childcare providers to expand the provision of out-of-school childcare. There is now a requirement under the Children and Families Bill to provide an annual report to Cabinet on the assessment of sufficient early education and childcare places.

The Early Years Sector Improvement Advisors provide advice and support to settings on how to develop inclusive practice to meet those children who have special educational needs (SEN). In the spring term of 2014, 1,043 children, age three and four, with SEN were accessing the free early years entitlement in the private, voluntary and independent sector.

EYCS also supports families with disabled children and manages the Early Support Service. This team coordinates the "Team around the Family" arrangements where a disabled child has needs that require the support of more than one agency. In December 2013, 221 children were being supported by this team.

Surrey's children's centres are also in contact with many children and families in the county. They offer a universal service for all children under five with more targeted support for the most vulnerable. As at the end of March 2014, 43,257 children living in Surrey were registered at a children's centre, 62% of the population for that age group, and 17,512, or 26% of the population, were accessing services. Children's centres are targeting their services to support children and families in areas of disadvantage and at the end of March 2014, 3,922 children under five living in an area of disadvantage are registered, 71% of the

population in these areas and 3,145 were seen, 57% of the population.

Children and families are also supported by the Family Information Service (FIS) within EYCS. In the 12 month period up December 2013, 4,579 enquiries were dealt with by FIS, 46% of which required further action beyond the initial contact. FIS also manages the Family Information Directory, a web based information service that had 415,593 visits in the same 12 month period.

**The Ofsted Framework for early years and childcare:**

5. When early years registered settings are inspected by Ofsted they are judged on the overall quality and standards of the provision, taking into count a number of key judgements:

The inspection considers how well the early years provision meets the needs of the range of children who attend, looking at children's progress taking into account their starting points and capabilities and how well they are prepared for school or the next steps in their learning. The inspection will consider the needs of all groups: disabled children, boys, girls, children who are significantly below their development stage, those that exceed expectations, disadvantaged and vulnerable groups.

Early years provision contributes to children's "well-being" through effective care practices in helping children feel emotionally secure and ensure children are physically and emotionally healthy. Inspectors look at children who need additional support, behaviour, independence, exercise, managing own needs and preparing children for transitions. All settings in Surrey have a Welfare Audit Review through an annual conversation to help them identify any areas for development and actions are followed up by an Improvement Advisor. New settings are encouraged to complete an audit when they register for Early Years Free Entitlement. Any setting in Surrey that is given an "inadequate" or "requires improvement" outcome at their Ofsted inspection always has action in the report for the setting to address shortcomings in welfare and safeguarding.

The leadership and management of early years provision have to understand and implement the EYFS and meet the learning and development requirements. Managers must meet safeguarding and welfare requirements, have effective systems to inform setting priorities, supervision and performance management and work with parents and external agencies. Evidence includes training qualifications - for Surrey the workforce has increased at level three plus from 45% in 2010 to 54% in 2013, and the qualification levels of leaders at level four and above has increased from 31% in 2010 to 37% in 2013.

Surrey early years provision has a good level of achievement on the outcomes of Ofsted inspections when compared to the national picture. Data at 31 March 2014, records that for all registered early years providers in Surrey, 84% have a “good or outstanding” outcome for overall effectiveness, compared to 77% in England. Ofsted introduced a new inspection framework in September 2012 and this has led to a more challenging regime of inspection and the data EYCS has collected on inspections since September 2012 records only 67% achieving “good or outstanding”, however the numbers of inspections are too small to make statistically verifiable comparisons.

**The support that the Early Years and Childcare Service (EYCS) provides to ensure “school readiness”**

6. EYCS work in partnership with Babcock 4S on this to ensure that there is a shared approach in supporting schools and settings in the PVI sector. The EYFS Profile (EYFSP) results are analysed to consider the outcomes for a number of groups of vulnerable children as follows and details on the outcomes for these children can be found in table 6 of the appendix:
- a) Children eligible for free school meals (FSM)
  - b) Black and ethnic minority children (BME)
  - d) English as an additional language children (EAL)
  - e) Disadvantaged areas
  - f) Gender and age – as summer born boys have low scores.

In previous years, EYCS and Babcock have identified schools with the highest proportion of low attaining children and the PVI feeder settings and offer additional support to raise the quality of teaching and learning in both sets of educational settings. Other strategies have involved targeting teaching and learning for boys. This has resulted in improved outcomes for these children and settings. As will have been seen in the recent report the overall results have resulted in a drop in Surrey’s relative position with regard to the national average and comparative local authorities. This has been due to the implementation of a revised EYFS and practitioners being cautious in how they assess children within the revised framework. Consequently over the spring and summer terms EYCS and Babcock 4S will be providing advice and support on how to best assess children and will check the EYFSP’s at the end of the summer term so that any further cautious assessments can be addressed before the final EYFSP results are reported to the Department for Education.

Readiness for school requires much more than how they have performed as they reach the chronological age required for school entry, which is at the end of the Reception Year. A child's growth, physical development and emotional well being all play a part in how well a child is ready for school and EYCS supports a range of activities in early years and childcare settings so that these aspects of child development are understood by practitioners and parents. The following are aspects of child development and parental support that are supported by EYFS:

- a) Understanding attachment – children form secure attachments with a small number of key care givers including early years practitioners. Therefore, early years practitioners need to have a good understanding of attachment and they should be able to build warm, responsive and sustained relationships with young children. A high quality setting will establish a key worker system so that every child has one practitioner who oversees their development plan and liaises with parents, other staff in the setting and in outside agencies. EYCS provides advice support and training in this area as well as on having good recruitment and retention strategies to minimise staff turnover.
- b) Support effective parenting – EYCS provides advice, support and training for settings and practitioners on how they can liaise effectively with parents. EYCS also produces a termly Parents Pages newsletter which provides a range of advice and information for parents and practitioners on children's learning and development. It also sends out weekly e-bulletins on a range of linked topics.
- c) Understanding the importance of speech and language development – EYCS has developed a Reading Strategy in partnership with the Library Service to increase children's access to books and to encourage parents and practitioners to read to children. There is clear evidence that children's ability to learn is increased where they spend more time reading or being read books by parents and practitioners. EYCS also has developed a programme of work with health visitors and speech and language therapists to raise practitioners understanding of how children's language develops, approaches they can take to improve language acquisition and development and to refer children to more specialist support earlier to address any significant delay.

High quality early years settings will address these issues and an EYCS priority is to improve the proportion of settings offering the highest quality services. EYCS fulfils this through:

- our Training Programme,
- Workforce Development support including bursaries for practitioners accessing NVQ level 2 and 3 courses in childcare and for graduate programmes,
- our Quality Improvement Programme,

- business advice and support,
- targeted programmes on early language and communication
- the support for children with additional needs.

### Children's Centres:

6

7. Children's centres have their own part to play in supporting child development and parental aspirations and understanding of their role in children's learning and development. Indeed this is one aspect of the three elements of their core purpose as set out in DfE guidance:

- Child development and school readiness
- Parenting aspirations and parenting skills
- Child and family health and life chances

The most significant aspect of their interventions is the partnership work with health visiting and midwifery services in running the Healthy Child Programme (HCP). Every children's centre will have arrangements with their local health teams on how this programme is run in their reach area with many ante-natal, post natal, well baby clinics, breastfeeding support groups being run in the children's centre itself. Children's centres also run weekly Stay and Play sessions for parent and their young children to attend.

These sessions are run using the relevant aspects of the EYFS to provide a high quality environment for children to play and learn and for parents to understand the role they play in their child's learning and development. Each centre will also have identified the most vulnerable groups of parents in their reach area and these parents are supported to access these sessions and places are protected so that they have priority over other parents in the community. Examples of vulnerable groups are:

- Young parents
- Children known to Children's Social Care services
- Children in workless households, including lone parents
- Children in families experiencing Domestic Abuse
- Gypsy, Romany Traveller communities
- Black and ethnic minority communities
- Armed Services families



Children's centres are also provided with details of the outcome of the EYFSP results in their area so that they can target their interventions in line with the areas of development where there is a need to improve.

Children's centres also support parental attachment through breastfeeding support groups and in running baby massage sessions. Both these interventions are proven to improve a parent's secure attachment to their child. Healthy eating and living is encouraged through cookery classes, general advice on healthy living and physical activity sessions. Children's centres also have a focus on enabling parents to enter or re-enter employment and will run a range of sessions to offer basic skills training and qualifications and liaise with Job Centre Plus on access to employment and to target vulnerable families.

**Conclusions:**

This report provides an overview of the Early Years and Childcare Service and contains information on how the service is supporting children and families to access early education and childcare services in order to improve outcomes and reduce inequalities. The report indicates that there is a high level of take up for services and that for most children the outcomes are good but there is a need to provide focussed support for disadvantaged children.

**Recommendations:**

The Select Committee is asked to note this report and make recommendations as appropriate.

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**Report contact:**

Phil Osborne, Head of Early Years and Childcare Service, Schools and Learning.

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## APPENDIX

This appendix sets out a set of data that provides a measure of the performance for the early education and childcare sector.

1. **The population of children aged under five years in Surrey is estimated at 69,512.**
2. **Access to early education and childcare places across a variety of settings**

Table 1 Childcare settings and places in Surrey  
Top figure: Number of settings (including Ofsted unregistered settings)  
Bottom figure: Number of places

Day nursery	178 10,435
Extended day pre-school playgroup	122 3,958
Pre-school playgroup	217 5,973
NUIS	69 3,162
Maintained nursery schools and classes	71 3,721
<b>Total pre-school settings</b>	<b>657</b> <b>27,249</b>
Before school care	54 1,319
After school care	112 3,695
Before and after school care	104 3,771
Holiday playschemes	159 8,562
<b>Total out of school settings</b>	<b>429</b> <b>16,759</b>
<b>Total group settings</b>	<b>1,086</b> <b>44,008</b>
Childminders	1,885 9,073
Home child carers	817 -
<b>Grand total</b>	<b>2,971</b> <b>53,081</b>

Figures are as at 4 October 2013

### 3. Early education places for three and four year olds

Table 2 Number of early education places available to three and four year olds in Surrey

	Number of places*	Population of three and four year olds	**Density rate for early education places
<b>Surrey</b>	24,092	27,207	89%

At 4 October 2013

\*Places include those available in day nurseries, pre-school playgroups, extended day pre-school playgroups, nursery units of independent schools, maintained nursery schools and classes, and 30% of reception class places.

\*\*Density rate represents the number of early education places for every 100 children aged three and four years. Many three year olds do not take up a full time equivalent place.

### 4. Take up of Free Early Education in the private, voluntary and independent (non-maintained) and maintained sectors

Table 3 Take up of Free Early Education for three and four year olds in Surrey for the last three terms

	3 year old children			4 year old children		
	Summer 2013	Autumn 2013	Spring 2014	Summer 2013	Autumn 2013	Spring 2014
Population	13,788	13,788	13,788	13,419	13,419	13,419
Number of children non-maintained	11,559	11,458	11,921	7,407	1,549	4,848
Number of children maintained	1,889	2,940	2,444	7,032	12,964	9,550
% children non-maintained	83.8%	83.1%	86.5%	55.2%	11.5%	36.1%
% children maintained	13.7%	21.3%	17.7%	52.4%	96.6%	71.2%
<b>% children all sectors</b>	97.5%	104.4%	104.2%	107.6%	108.2%	107.3%
<b>% children all sectors England (Spring 2013)</b>	<b>94%</b>			<b>98%</b>		

From a survey of parents of reception year children, it is estimated that less than 1% of children do not access free early education before entering school. For the 2013-14 cohort, this is equivalent to 174 children. Half of parents that have not accessed free early education prior to reception year wanted to but couldn't because the setting they used was not registered for free early education or because the 'free' hours were not flexible enough.

## 5. Number of settings offering places for two year olds eligible for Free Early Education

Table 4 Number of settings offering places for two year olds

Private, voluntary and independent (PVI)	406
Childminders	258
Maintained	4
<b>Total</b>	<b>664</b>

April 2014

In Surrey, 1,244 two year olds accessed free early education in the 2014 spring term.

## 6. Outcomes at the end of Reception Year within the Early Years Foundation Stage (EYFS)

Table 5 Foundation Stage Profile Assessments 2013 for Surrey and England

Percentage of children achieving at least 'expected' across all the Prime Learning Goals in addition to Literacy and Mathematics	Surrey	53%
	England	52%
Percentage gap between mean score of pupils in lowest 20% of results and median score of whole of Surrey cohort	Surrey	30%
	England	37%

## 7. Outcomes at the end of EYFS 2013 for the borough including outcomes for vulnerable groups

Table 6 Percentage of children achieving a 'Good Level of Development'

Groups	No. of children in FSP cohort	Surrey
All children	14,774	53.5%
Boys	7,638	47.1%
Girls	7,136	60.3%
FSM	1,149	27.9%
Summer born	6,257	43.0%
BME	2,749	46.4%
EAL	1,445	40.5%
Disadvantaged areas	1,056	38.1%

Figures are based on dataset which includes autumn and spring born pupils in nursery units of independent schools.

## 8. Ofsted inspection outcomes for childcare and early education settings

Table 7 Ofsted inspection outcomes for all active early years registered providers at their most recent inspection

Outcome	Area	% Outstanding	% Good	% Satisfactory	% Inadequate	Total number
Overall effectiveness: the quality and standards of the provision	Surrey	14	70	15	1	<b>2,017</b>
	England	12	65	21	1	<b>67,349</b>

Table 8 Ofsted inspection outcomes for all active childcare on non-domestic premises at their most recent inspection

Outcome	Area	% Outstanding	% Good	% Satisfactory	% Inadequate	Total number
Overall effectiveness: the quality and standards of the provision	Surrey	20	67	12	2	<b>584</b>
	England	15	67	16	2	<b>23,367</b>

Table 9 Ofsted inspection outcomes for active childminders at their most recent inspection

Outcome	Area	% Outstanding	% Good	% Satisfactory	% Inadequate	Total number
Overall effectiveness: the quality and standards of the provision	Surrey	12	71	16	1	1,426
	England	10	65	24	1	43,846

Tables 7 to 9: Surrey figures are as at 31 March 2014, from EMS ONE, England figures are as at October 2013. For providers inspected under the previous EYFS framework between 1 September 2008 and 31 August 2012, overall effectiveness refers to the outcome 'How well does the setting meet the needs of children in the Early Years Foundation Stage?'. For providers inspected between 1 September and 31 August 2013, overall effectiveness refers to the outcome 'Overall effectiveness: the quality and standards of the provision'.

## 9. Level of qualifications of staff in the sector

There are approximately 9,318 practitioners working in group childcare settings, and 1,898 childminders (Spring 2013).

Table 10 Qualification levels of childcare and early education practitioners in Surrey

	% Unqualified	% Qualified to level 2	% Qualified to level 3	% Qualified to level 4+
Leaders in group settings	4%	1%	58%	37%
Paid staff in group settings	35%	11%	42%	12%
Childminders	58%	3%	32%	7%

## 10. Children's Centres

Table 11 Children's centre registration and activity rates

Children's centre	Number	Percentage
Population of children 0 – 4 years	69,512	
Children 0 – 4 years registered as at 31 March 2014	43,257	62%
Children 0 – 4 years seen at a children's centre in the last year (1 April 2013 – 31 March 2014)	17,512	26%
Children 0 – 4 years living in a disadvantaged area registered at a children's centre	3,922	71% (of 5,521)
Children 0 – 4 years living in a disadvantaged area seen at a centre in the last year (1 April 2013 – March 2014)	3,145	57%

Table 12 Children from disadvantaged areas attending or benefitting from children's centre activity in the last year (Between 1 April 2013 and 31 March 2014)

Core Purpose	Activity / Event	Number of children
Child development and school readiness	Stay and Play	1109
	Early education and integrated childcare	203
	Childminder Support	31
	Special needs support	31
Parenting aspirations and parenting skills	Family support and outreach	579
	Parents support group	120
	Adult Learning	171
	Structured parenting programme	36
	Community involvement	40
	Employment support	5
Child and family health and life chances	Child and family health services	586
	Healthy lifestyles	149
	Breastfeeding	54
	Baby development classes	28
General information and advice	Information and advice	144

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Children & Education Select Committee  
14 May 2014

**Directorate Priorities 2014-15**

**Purpose of the report:** Scrutiny of Services/Policy Development

To provide an outline of the Directorate Priorities for 2014-15.

1. The Cabinet agreed the Directorate Priorities as part of the Medium Term Financial Plan 2014-19 at its meeting on 25 March 2014.
2. A copy of these priorities is attached for the attention of the Committee.

**Recommendations:**

3. The Committee is invited to consider the Directorate Priorities and consider how they could inform the Forward Work Programme for 2014/15

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**Sources/background papers:** Minutes of 25 March 2014 Cabinet meeting.

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# Children, Schools and Families 2014-19



## Cabinet Members



Mary Angell, Children and Families  
Linda Kemney, Schools and Learning  
Clare Curran, Cabinet Associate, Children and Families

## Strategic Director



Nick Wilson

**Our vision** – Every child and young person will be safe, healthy, creative, and have the personal confidence, skills and opportunities to contribute and achieve more than thought possible.

### What we will focus on

- **Residents** – individuals, families and communities will have more influence, control and responsibility
- **Value** – we will create public value by improving outcomes for residents
- **Partnerships** – we will work with our partners in the interests of Surrey
- **Quality** – we will ensure the highest quality and encourage innovation
- **People** – we will develop and equip our officers and Members to provide excellent service
- **Stewardship** – we will look after the county's resources responsibly

## Leadership team



Caroline Budden, Deputy Director Children Schools and Families  
Garath Symonds, Assistant Director for Young People  
Peter-John Wilkinson, Assistant Director for Schools  
Mark Bisson, Directorate Head of Resources  
Sean Rafferty, Head of Family Services

## Our priorities for 2014/15

### 1. Potential

- o Meet the need to provide additional school places across the county
- o Support all schools to raise educational attainment
- o Support high quality early years services

### 2. Prevention

- o Increase the use of multi-agency early help assessments
- o Expand the Surrey Family Support Programme, supporting families with multiple and complex needs, as part of Surrey's participation in the national Transforming Public Services Network
- o Improve families' experience of special educational needs and disabilities arrangements

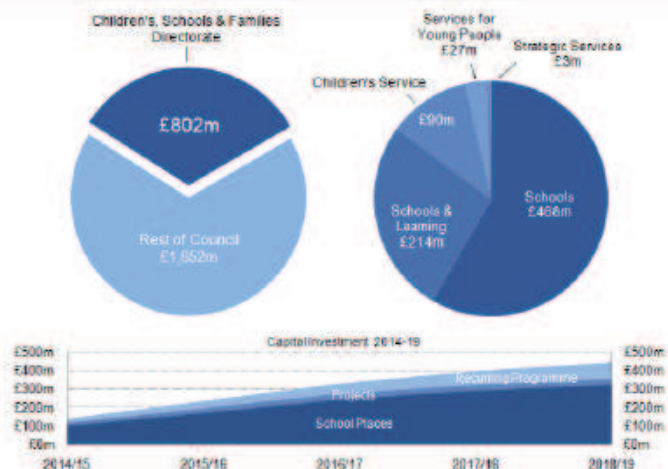
### 3. Participation

- o Help all young people to participate in education, training and employment
- o Support young people to access apprenticeships

### 4. Protection

- o Improve outcomes for children in the care of the council in health, education, placements and participation
- o Reduce the time it takes for children's futures to be decided through court proceedings
- o Improve the quality of multi-agency safeguarding practice

## Our budget



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**CHILDREN & EDUCATION SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER – UPDATED April 2014**

The recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Select Committee. Once an action has been completed, it will be shaded out to indicate that it will be removed from the tracker at the next meeting. The next progress check will highlight to members where actions have not been dealt with.

**Recommendations:**

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
31 June 2013	<b>INCREASING THE EMPLOYABILITY OF YOUNG PEOPLE IN SURREY</b>	That the Committee look to further explore the provision of careers advice and information and guidance in Surrey, with a particular focus on consistency.	Chairman/Scrutiny Officer	It is recommended that the Children & Education Select Committee commission a Member Reference Group to consider the Skills for the Future strand of the Public Service Transformation Programme, particularly proposals around future provision of Information, Advice and Guidance. A full report setting out proposals is included in the agenda.	Ongoing. Update was provided to the Committee in January 2014.  It is intended that the Select Committee will dedicate a meeting to explore post-16 education within the context of this wider work (this is likely to be July 2014)
		That the Assistant Director for Young People clarify whether the peer review action plan meeting will take place on 4 October 2013 and that the Committee be informed of the steps taken to implement the recommendations of the review.	Assistant Director for Young People	The workshop to develop actions in relation to the findings from the peer review took place in October and the actions have been agreed. A formal document is in the process of being drafted and	TBC

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
				will be shared with the Committee once available.	
19 September 2013	<b>EARLY HELP OFFER - REDUCING THE NEED FOR FAMILIES TO ACCESS HIGH SUPPORT SERVICES [Item 7]</b>	That once available, the Committee receives the formal Early Help Commissioning Strategy and Action Plan.	Assistant Director for Children's Services	<p>The Early Help Strategy has been published in draft format for consultation and will be shared with the Children and Education Select Committee.</p> <p>The partnership action plan is being developed with partners at the next Early Help Partnership Reference Group meeting on 27 November.</p> <p>High level partnership plan to be shared with the Children and Education Select Committee at a future meeting.</p>	June 2014
		That in development of the Strategy, officers give consideration as to how partner contribution and commitment can be encouraged and tracked.	Assistant Director for Children's Services	Early Help agreed joint priority by Children's Health and Wellbeing Group.	June 2014
		That officers also give consideration to how the intended overarching partnership outcomes will be agreed and measured with the intention that the Select Committee will revisit the progress once the formal Strategy is in place.	Assistant Director for Children's Services	Outcomes and measures to be determined by work with partners.	June 2014
	<b>THE SURREY FAMILY SUPPORT PROGRAMME AND TRANSFORMING PUBLIC SERVICES</b>	That the Family Support Programme model be used to inform the development of the Early Help and Commissioning Strategy.	Assistant Director for Children's Services/ Head of Family Services	Officers have acknowledged this recommendation and the Early Help and Commissioning Strategy will be developed accordingly.	Complete

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
	[Item 8]				
		That officers consider how best to monitor savings achieved by the Family Support Programme and ensure that this information is received by the Select Committee once available.	Assistant Director for Children's Services/ Head of Family Services	Extension of the Family Support Programme is one strand of the Council's Public Service Transformation Programme. A full business case for this strand is currently being developed by officers for Cabinet approval in February 2014. This document will project likely future savings from a scaled up programme, and will be shared with the Committee once available.	June 2014  (For inclusion in the 2014/15 work programme)
	<b>PUBLIC HEALTH, EARLY HELP AND THE SUPPORTING FAMILIES PROGRAMME [Item 9]</b>	That officers ensure all commissioned services have a universal and targeted element.	Assistant Director for Children's Services/ Director of Public Health	The Committee will be scrutinising the implementation of this as part of its future work programme.	June 2014
		That officers design a support programme for the Early Help system which mirrors the core offer being developed for the Family Support Programme.	Assistant Director for Children's Services/ Director of Public Health	The Committee will be scrutinising the implementation of this as part of its future work programme.	June 2014
	<b>RECOMMENDATION TRACKER AND FORWARD WORK PROGRAMME [Item 10]</b>	The Committee set up a Member Reference Group to contribute to the development of a strategy to improve outcomes for Gypsy, Roma and Traveller children and young people in Surrey.	Children & Education Select Committee/Scrutiny Officer	The group met on 14 November to input into the Council's GRT strategy. The group will reconvene in January 2014 to consider the final strategy and an update report will be submitted to the Select Committee.	Final comments from Member Reference Group are being incorporated into the

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
					strategy ahead of submission to Cabinet on
28 November 2013	<b>SURREY SAFEGUARDING CHILDREN BOARD (SSCB) ANNUAL REPORT 2012-2013 [Item 7]</b>	That the Surrey Safeguarding Children Board considers developing and agreeing with all partners an accepted funding model, to help determine appropriate partner contributions in future years.	Chair of the Surrey Safeguarding Children Board	The SSCB will be pursuing this. There will be a further report to SSCB on the future funding arrangements in the next few months.	June 2014
		That future Surrey Safeguarding Children Board Annual Reports clearly distinguish between the objectives required to fulfil statutory duties and “targeted” priorities.	Chair of the Surrey Safeguarding Children Board	The Chair of the Surrey Safeguarding Children Board acknowledged that future reports could make the distinction clearer.	Complete
	<b>SURREY COUNTY COUNCIL'S SAFEGUARDING ROLE [Item 8]</b>	That the Directorate develop working protocols and agreements with the adult services regarding their role in Child Protection Planning: this to be measured by increasing attendance at Child Protection Conferences.	Head of Safeguarding	Work has been completed with Adult Services to develop a protocol - Think Family. The next steps will be to communicate this further and provide joint training to the workforce.	June 2014
	That, as part of the work being carried out on raising understanding of neglect, the Quality Assurance audit focuses over the next year on cases subject to CP Plans for 18 months plus, many of whom are subject to plans under the category of Neglect. The purpose will be to identify the services and approaches required by professionals to improve the timeliness achieving change.	Head of Safeguarding	The QA team have been asked to include in their work plan a regular audit of cases that have been subject to CP Plans for 16 months plus to identify where cases are drifting and work with the areas to progress case work.	Complete	



Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
		That the Social Work Reform Board (SWRB), in conjunction with the Social Work Reform Project, have in place by April 2014 a Learning and Development Pathway for staff integrated with the Professional Capabilities Framework (PCF), and a robust programme for the development of Assistant Team Managers.	Head of Safeguarding	A draft Learning and Development Pathway has been written that links training to the Professional Capabilities Framework. The Children's Social Work Reform Board has reviewed this and asked for amendments. The revised document will be presented to the next Board meeting for final ratification next month.	June 2014
		That the Child Protection Conference Service increases its efforts in engaging the CCGs in improving the involvement of GPs in Child Protection Conferences and Child Protection Plans.	Head of Safeguarding	A number of meetings have been organised with key partners in Health to look at the blockage to GP attendance and report writing for CP Conferences. A work plan is being put together to try to ensure greater engagement by this key group of staff. A further meeting has been organised for 16th January and the issue is due for consideration by the SSCB Health Sub-Group later this month.	June 2014
	<b>SAFEGUARDING CHILDREN IN SCHOOLS [Item 9]</b>	That Surrey schools consider using a self audit tool to show how they discharge their responsibilities to safeguard and protect children and young people. This would be similar to	Education Safeguarding Advisor	SCC is in consultation and discussions with Surrey Safeguarding Children Board and partners in Education to	June 2014

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
		section 11 audits for key people and bodies .		design the audit tool which will then be presented to the Phase Councils when approved.	
		That an E learning package is created for 'Working Together to Safeguard Children' so that everyone who works with children can undergo online training.	Education Safeguarding Advisor	The e learning package in relation to safeguarding training is being considered by the Training Officer of the SSCB.	June 2014
		That the County Council work with the Surrey Governors' Association (SGA), Babcock 4S, Phase Councils and other relevant bodies to ensure that Safeguarding remains a standing item on the agenda of all governing bodies.	Education Safeguarding Advisor	The Scrutiny team is liaising with Babcock 4S to ascertain progress against this recommendation.	June 2014
		That the Cabinet Member for Schools and Learning report back to the Committee in due course to update Members on her attempts to engaged with non-maintained schools on the issue of Safeguarding.	Cabinet Member for Schools and Learning		June 2014
	<b>SURREY CLINICAL COMMISSIONING GROUPS - SAFEGUARDING CHILDREN [Item 10]</b>	The Committee notes that currently GPs attend only 2% of Initial Child Protection Conferences (ICPCs) and provide reports in 20% of the cases, and requests that Guildford & Waverley CCG's Director of Quality and Safeguarding and Clinical Lead for Children consider, without delay, measures to ensure GPs increased attendance and reporting to ICPCs.	Guildford & Waverley CCG's Director of Quality and Safeguarding/ Clinical Lead for Children	Following the Select Committee meeting, the Named GP for safeguarding children has made contact with all GP practice leads, to remind them and their colleagues of the vital nature of the information held in primary care. Specific reference has been made to sending a report to conference, if attendance is impossible due to clinical commitments and the tight timescales often involved in	See below.

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
				<p>initial child protection conferences. The GP conference pro forma has been re-circulated to all practices.</p> <p>A meeting is scheduled for February 3rd with key senior level from the Surrey safeguarding team (health), the safeguarding unit and the Surrey and Sussex local area team of NHS England. This will aim to further clarify responsibilities between the CCGs and NHS England. Health's Surrey-wide safeguarding team acknowledge this as a high priority area, and are committed to finding workable solutions to the problems identified.</p>	
		That the Committee re-examine the matter in 6 months time to assess progress.	Democratic Services	This item will be added to the 2014/15 Forward Work Programme.	Complete
	<b>MEMBER REFERENCE GROUP ON PROVISION OF CAREER INFORMATION, ADVICE AND GUIDANCE TO</b>	That the Committee establish a Member Reference Group of up to 4 Members to input into the development of the Skills for the Future strand of the Public Service Transformation Programme.		Members met with the Head of Commissioning and Development and a report has been provided to the Committee setting out the discussions so far. The next update is due at the July meeting.	July 2014

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
	<b>STUDENTS IN SURREY [Item 12]</b>				
<b>27 January 2014</b>	<b>SURREY'S LOOKED AFTER CHILDREN AND CARE LEAVERS [Item 6]</b>	a) That the Committee receive a report at the meeting on 14 May 2014 on health outcomes for Looked After Children from the Guildford & Waverley CCG, with particular focus on: <ul style="list-style-type: none"> <li>• progress made against the backlog of health and dental assessments</li> <li>• future arrangements to ensure LAC have health and dental checks in line with statutory requirement</li> </ul>	Guildford & Waverley CCG	This will now be taken at the June meeting	June 2014
<b>27 January 2014</b>	<b>SURREY'S LOOKED AFTER CHILDREN AND CARE LEAVERS [Item 6]</b>	That the independent report on residential care homes, commissioned by the Head of Children's Services, be presented to the Committee at a future date	Head of Children's Services	To be scheduled as part of the Committee's 2014/15 work programme.	June 2014
<b>27 January 2014</b>	<b>SURREY'S LOOKED AFTER CHILDREN AND CARE LEAVERS [Item 6]</b>	That the Committee receive a report on progress on learning outcomes for Looked After Children, from the acting Head of the Virtual School at the meeting on 27 March 2014, to include details of the process for timely completion of an up to date Personal Education Plan.	Head of the Virtual School	Report presented to the Committee on 27 March 2014.	Complete

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
27 January 2014	<b>SURREY'S LOOKED AFTER CHILDREN AND CARE LEAVERS [Item 6]</b>	That the Chairman & Vice Chairman discuss with officers the most appropriate way to receive information on timeliness of services provided to children	Chairman/Vice Chairman and Head of Children's Services	The Head of Children Services will be looking at how information is presented. An update will be provided to the Committee in due course.	June 2014
27 January 2014	<b>INTERNAL AUDIT REPORT - REVIEW OF HEALTH AND DENTAL CHECKS - CHILDREN IN CARE 2013/14 [Item 7]</b>	Revised Management Action Plan be produced and be presented to the Committee at the meeting in May 2014.	Head of Children's Service/Chief Internal Auditor	To be scheduled, as the May meeting will be used to focus on forward planning.	June 2014
27 January 2014	<b>CHILDREN'S SERVICES ANNUAL COMPLAINTS REPORT 2012-13 [Item 8]</b>	That the Chairman write to the Chairman of Communities select committee to inform them of the discussion and response given on the number of complaints regarding the contact centre	Chairman	This letter has been sent.	Complete

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
27 March 2014	<b>18/14 HOME TO SCHOOL TRANSPORT CONSULTATION [Item 9]</b>	<p>That Surrey's Home to School Transport Policy be extended to:</p> <ol style="list-style-type: none"> <li>1. Provide for a child to receive concessionary home to school transport, or free home to school transport if from a low income family, to attend the same school as a sibling where the sibling has already been assessed as entitled to free home to school transport and where the child is eligible for a place at the same school.</li> <li>2. Provide free home to school transport for a child to attend their nearest geographical Surrey school if their nearest school is out of county and the distance or safety of route to that school would mean that transport would still need to be provided.</li> </ol>	Cabinet	This item was referred to Cabinet on 22 April 2014. A response is included in today's agenda papers.	May 2014
27 March 2014	<b>19/14 PERSONAL EDUCATION PLANS [ITEM 10]</b>	That the Headteacher of the Virtual School provides the Committee with an update on the Virtual School's progress towards the end of 2014.	Headteacher, Virtual School for Children in Care	Chairman/Democratic Services	Complete

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
27 March 2014	<b>21/14 EDUCATION PERFORMANCE &amp; SCHOOL IMPROVEMENT STRATEGY [Item 8]</b>	In developing its 2014/15 Work Programme, the Children & Education Select Committee to consider further scrutiny of Pupil Premium use, including the County Council's role in monitoring its effectiveness.	Chairman/Democratic Services	Chairman/Democratic Services	Complete

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